

Stanley Primary School Covid-19 Risk Assessment Full return of school – Tuesday 1st September 2020

All Staff will receive a copy of this assessment and notes and will sign that it has been received and understood.

Monitoring and Review: This risk assessment will be constantly monitored by SLT on a day to day basis as the situation is unknown. Changes will be made as they occur, and the assessment updated.

Date	Changes	Signature
28/09/20	Y1 will follow the Reception risk assessment until the end of the Autumn term	C N England/S J Murphy
12/10/20	Teaching staff will have a day for PPA once a fortnight to be taken offsite if they wish.	C N England/J Murphy
5/11/20	All staff and visitors will wear face coverings in communal areas All parents/guardians requested to wear face coverings whilst dropping-off/collecting children from school.	C N England/J Murphy

Risk	Who may be harmed	Control Measures
<p>1. Transmission of Covid-19</p>	<ol style="list-style-type: none"> 1. Teaching Staff 2. Pupils 3. Welfare Staff 4. Cleaning Assistants 5. Maintenance Staff 6. Office Staff 7. Visitors 	<p>1. Social Distancing (as per government and scientific advice)</p> <ul style="list-style-type: none"> • Children will be in year group bubbles - year group bubbles will not mix with any other year group bubble. • Children will be taught by staff in their year group as far as possible. The exception to this will be staff covering PPA and floating teachers covering teachers. • Intervention groups will take place with children from the year group bubble only. Intervention spaces will be sanitised between groups using the space. • Visiting staff delivering services such as peripatetic, speech and language must use agreed spaces (rooms with space to distance adults from children at 2m) to deliver their services. Visiting

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staff should also read and sign for receipt of this risk assessment.

- Staff should maintain a 2m distance from pupils as far as possible.
- Where possible, rooms should be kept well ventilated (windows open if safe and comfortable. Classroom doors wedged open)
- Children will sit in the same place each day. Desks will be front facing in each classroom Y1-Y6.

			<ul style="list-style-type: none">• Break times will be scheduled to ensure that no year group bubble comes in to contact with any other year group bubble.• Children will have their own set of resources which must not be shared.• Corridors will be one-way and a 2m gap must be observed where possible• Children will be permitted to bring a coat from home, a named water bottle and named drinking bottle and mobile phone if appropriate (this must be kept switched off in their bag-school does not assume responsibility for mobile phones) No pencil cases etc.• Children will be given an arrival/departure point. Where possible this will be the child's classroom external exit point. Further staggering will be achieved by staggered times according to the letter of their surname. Parents will be asked to use designated gate entrances depending on their child's year group.• Infant and junior dining room will be used for lunch for the infant children only, seated on one
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			<p>side only of the tables. Children sit next to each other and not opposite. Staggered sittings of one year group bubble at a time with cleaning in between bubble sittings.</p> <ul style="list-style-type: none">• Junior children will have packed lunches (either provided from home or by school) and these will be eaten in the school hall with cleaning between each year group bubble.• All children from a bubble will remain in the dining room/school hall until the sitting for that bubble is over. They will then be taken to the playground following the one-way system.• Playgrounds will be zoned for lunchtime so year group bubbles do not mix• Markings will be on the school yard at 1m intervals for the children to line-up on so they are not in close proximity to each other• Only one parent may accompany the child to school. Parents should not accompany children onto the junior site. Staff will be on duty to guide children to their arrival point.• Staffroom chairs will be placed 2m apart. The use of the staffroom will be staggered for staff due to
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			<p>year groups having staggered break and lunch times.</p> <ul style="list-style-type: none">• Staff meetings will take place virtually to ensure distance is maintained between staff.• Office desks and chairs will be 2m apart if more than one person is working in the office• Visitors into the school must be essential and kept to a minimum. Visitors must be made aware of the 2m social distancing• Any required meetings with school staff must be by appointment only.• The junior office will remain shut to visitors from 9am-3pm and the pedestrian and other gates closed. The infant office will remain open. Staff will be protected by a Perspex screen.• Information will be provided to staff, children and parents regarding the need to social distance. <p>2. Personal Hygiene</p> <ul style="list-style-type: none">• Children will frequently wash their hands in line with government guidelines• Upon arrival children will sanitise their hands
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			<ul style="list-style-type: none">• Children will be regularly reminded to wash their hands throughout their session• In addition, to hand washing good respiratory hygiene will be followed by all ('catch it-kill it-bin it').• Classroom doors will remain open and lidded pedal bins are on each corridor.• Hand sanitiser will be readily available, and children and staff encouraged to use it regularly.• Children should not share resources. Resources for science and foundation subjects will be kept in one class and used for the unit (approx. duration of two weeks). They will then be cleaned and passed to next class.• Staff should limit the sharing of resources and any resources should be cleaned.• Each child should bring a filled, named water bottle that they must not share with any other child. Refills will not be available as the drinking fountains are out of use.• Children will wear school uniform. Parent/carers will be reminded to wash clothes regularly.
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			<ul style="list-style-type: none">• Staffroom hygiene must be maintained particularly in areas where there is eating and drinking.• Information will be provided to staff, children and parents regarding the need to maintain a high level of personal hygiene. <p>3. Cleaning</p> <ul style="list-style-type: none">• Cleaning will continue to take place throughout the school day and beyond. Handles and other 'touch points' will be frequently cleaned• Cleaning hours will be increased• Resources used by children will be cleaned at the end of each session including outdoor play equipment.• A full clean of the classroom will take place following the end of each session and in the dining room/s after each bubble has eaten lunch.• Any IT or sports equipment must be cleaned after use. Sanitising wipes will be available in each class to sanitise IT equipment after use• Each member of staff should use one phone and it should be cleaned after use. Ideally the speakerphone facility should be utilised.
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			<p>4. Use of PPE</p> <ul style="list-style-type: none">• PPE is available to be worn and staff will be shown how to appropriately wear it. It is however, not expected that PPE will be worn on a routine basis. When dealing with a first aid situation or intimate situations PPE should be worn as appropriate.• If a child presents with Covid-19 symptoms during school time they should be taken to a well-ventilated room away from other children to await collection. Where possible only one member of staff should maintain contact with them, and PPE should be worn as appropriate. <p>5. Possible presentation of COVID-19 Symptoms</p> <ul style="list-style-type: none">• If a child or member of staff develops any of the current symptoms of COVID-19 they should go home and follow the current government guidance for self-isolation. A test kit will be given to parents to administer at home (when these are available in schools as per Government guidance)
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			<ul style="list-style-type: none">• If a child is waiting to be collected from school, they should be placed in a room away from others. If they need to use the bathroom, they should have access to a bathroom not used by any other individual. Staff tending to the child should wear appropriate PPE.• A thorough clean should take place of all areas and resources the individual has encountered (advice taken from Blackpool public health team regarding safest time to carry this out)• Testing is available and recommended for both staff and children who are symptomatic. If a child or member of staff test positive for COVID-19 it is likely that the remaining individuals from their 'bubble' will be required to remain at home and self-isolate for 14 days and full advice will be followed from Blackpool Public Health team.• The test, track and trace service will be contacted to establish contacts of anyone who has tested positive for coronavirus if necessary, notifies them that they must self-isolate at home to help stop the spread of the virus.
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	Isolation of a bubble/school due to COVID-19 positive test result/s		<p>6. Emergency situation/s</p> <ul style="list-style-type: none">• In the event of an emergency situation e.g. evacuation of the building the health and safety of the children and staff will be paramount. In this situation social distancing can not be adhered to. Hands should be washed upon return to the building if it is safe to do so. • Home-learning uploaded to school website in daily folders for children to access at home• Parents will be notified by text of any updates• Direct contact teacher emails re-activated for communication with parents - year group team to support if class teacher ill.• Vulnerable children contacted on a weekly basis by DSL• Families contacted by class teacher if requested by parent on email.
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